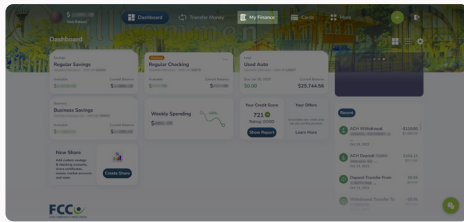


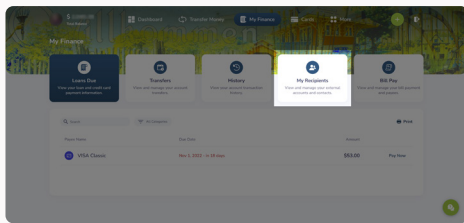
How to Add an External Account

Online Banking

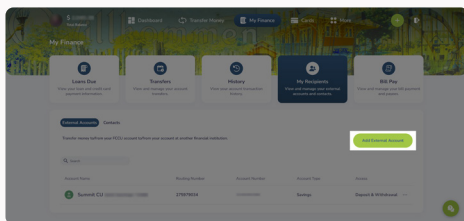
1. From the FCCU Online Banking Login page, log into your account: <https://online.fortcommunity.com/sign-in>
2. Upon login, you will be redirected to your dashboard. Click the **My Finance** menu option.



3. Click the **My Recipients** button.

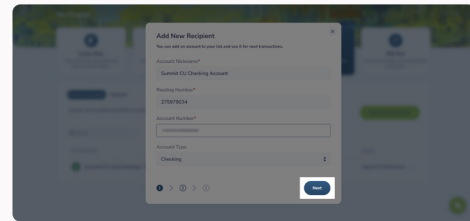


4. The **External Accounts** tab is open by default. Click the **Add External Account** button.



5. Choose between the two permission options:
 - a. **Deposits and withdrawals:** You will be able to transfer money to this external account (deposit) and transfer money from this external account (withdrawal).
 - b. **Deposits only:** You will only be able to transfer money to this external account.
6. Click the **Next** button.
7. In the **Account Nickname** field, type in a name that will help you distinguish this account from others.
8. In the **Routing Number** and **Account Number** fields, type in the account information for your account at the other financial institution.
9. In the **Account Type** drop-down menu, select the account type for the account number you just typed in above.

10. Click the **Next** button.



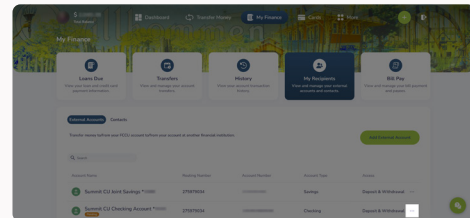
11. Review the details carefully.
12. If everything looks good, click the **Add Recipient** button.
13. Be sure to read this pop-up message carefully:

External Account Added! We will verify your ownership of this account by depositing two small amounts into it within 3 business days.

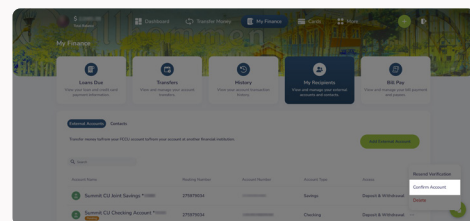
Once you receive these deposits, return to your External Account list and enter the deposit amounts to verify account ownership.

Once you receive those micro deposits, which could take up to 3 business days, come back to the **My Recipients page.**

14. Click the three dots next to the pending account.



15. Click **Confirm Account** next to the pending account.



16. Type in the amount of the two micro deposits in the **Transaction 1** and **Transaction 2** fields.

17. Click the **Confirm** button.

Your External Account is active, and you can now use it!

FCCU Online Banking

A Simple Click to Manage Your Money



Sign In to Continue

Username

Password

☒ Remember Device

[Forgot Password?](#)

Continue

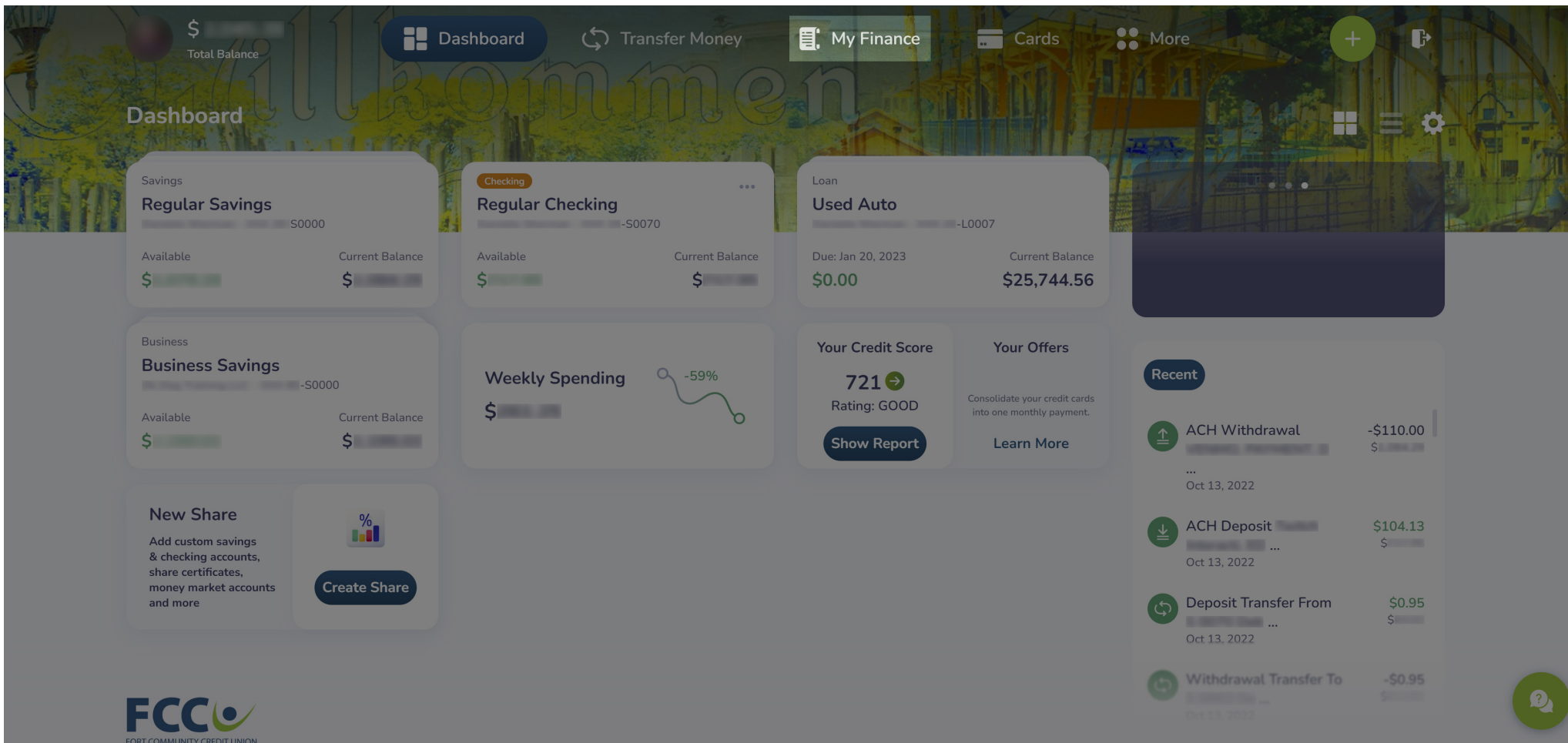
Enroll

Join

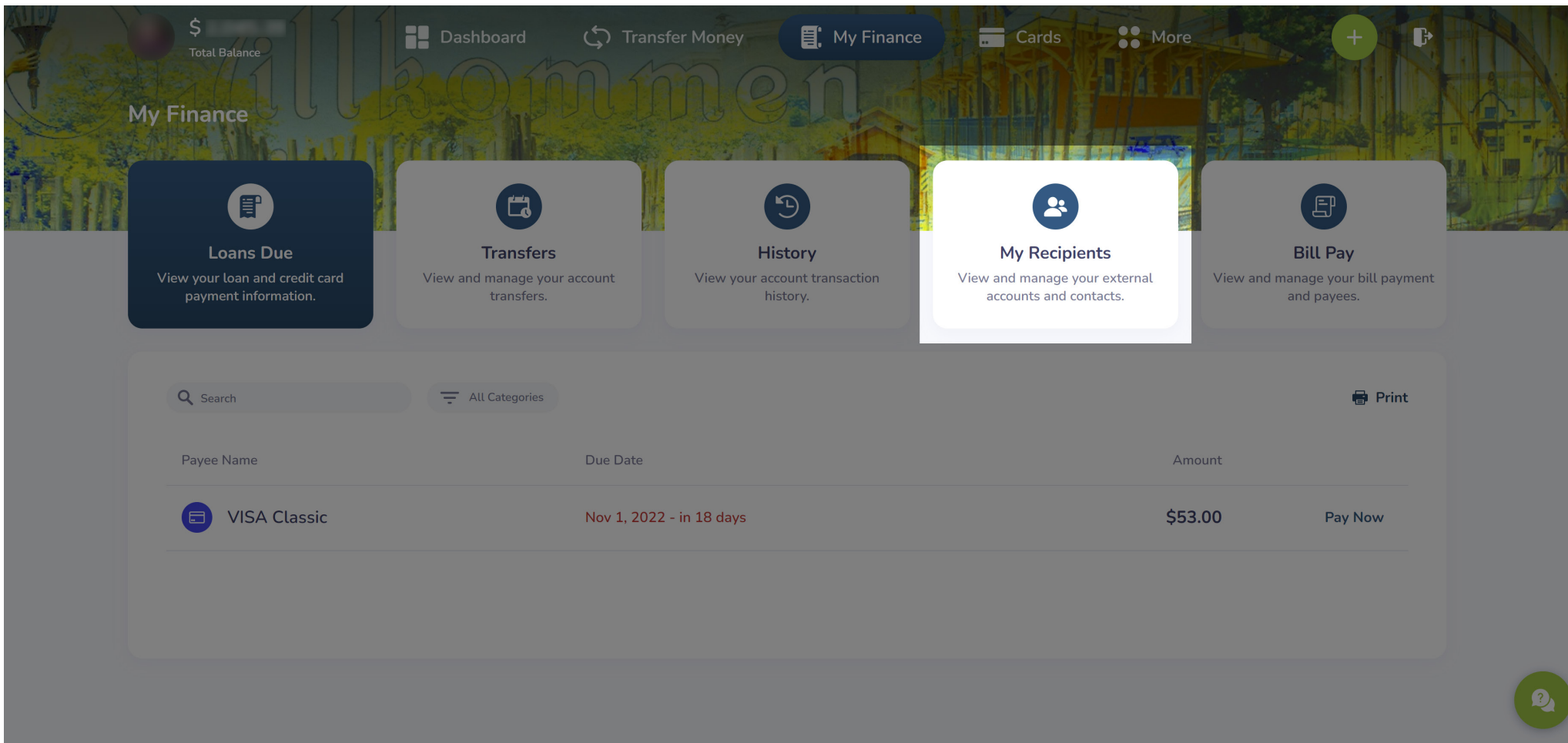
By signing in, you agree to our [Privacy Policy](#)
and [Terms of Service](#)

Federally Insured by NCUA

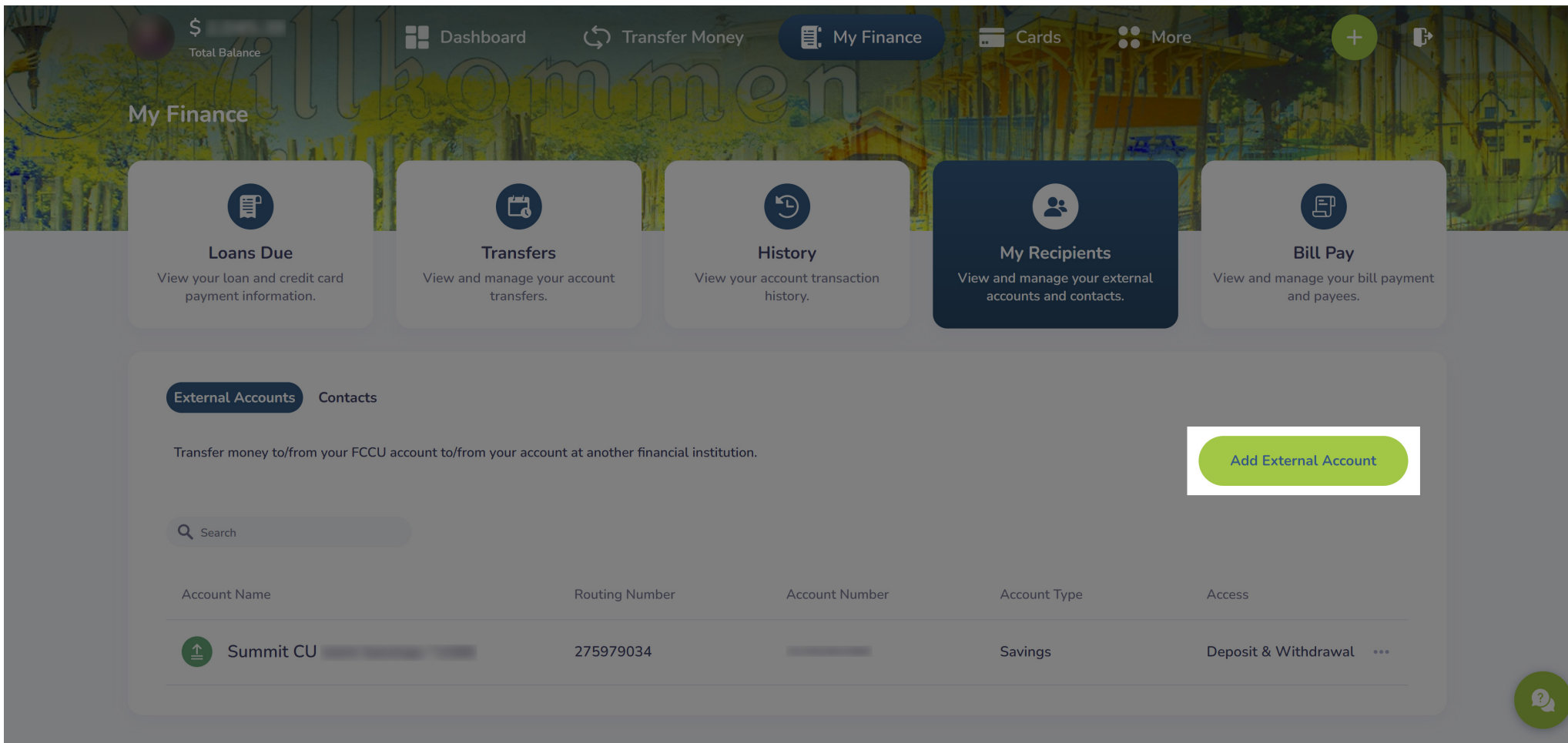
1. From the FCCU Online Banking Login page, log into your account: <https://online.fortcommunity.com/sign-in>



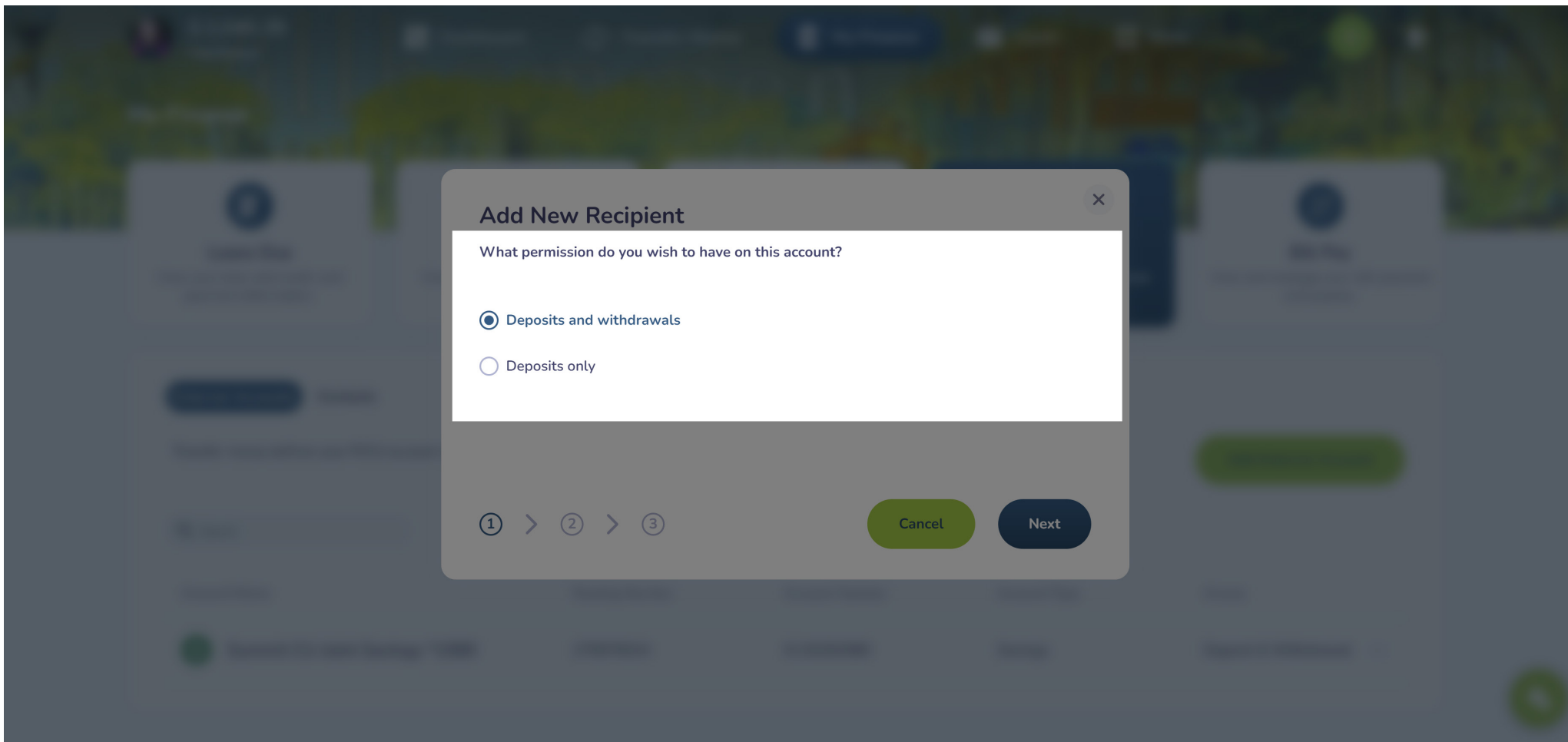
2. Upon login, you will be redirected to your dashboard. Click the **My Finance** menu option at the top of the page.



3. Click the **My Recipients** button.

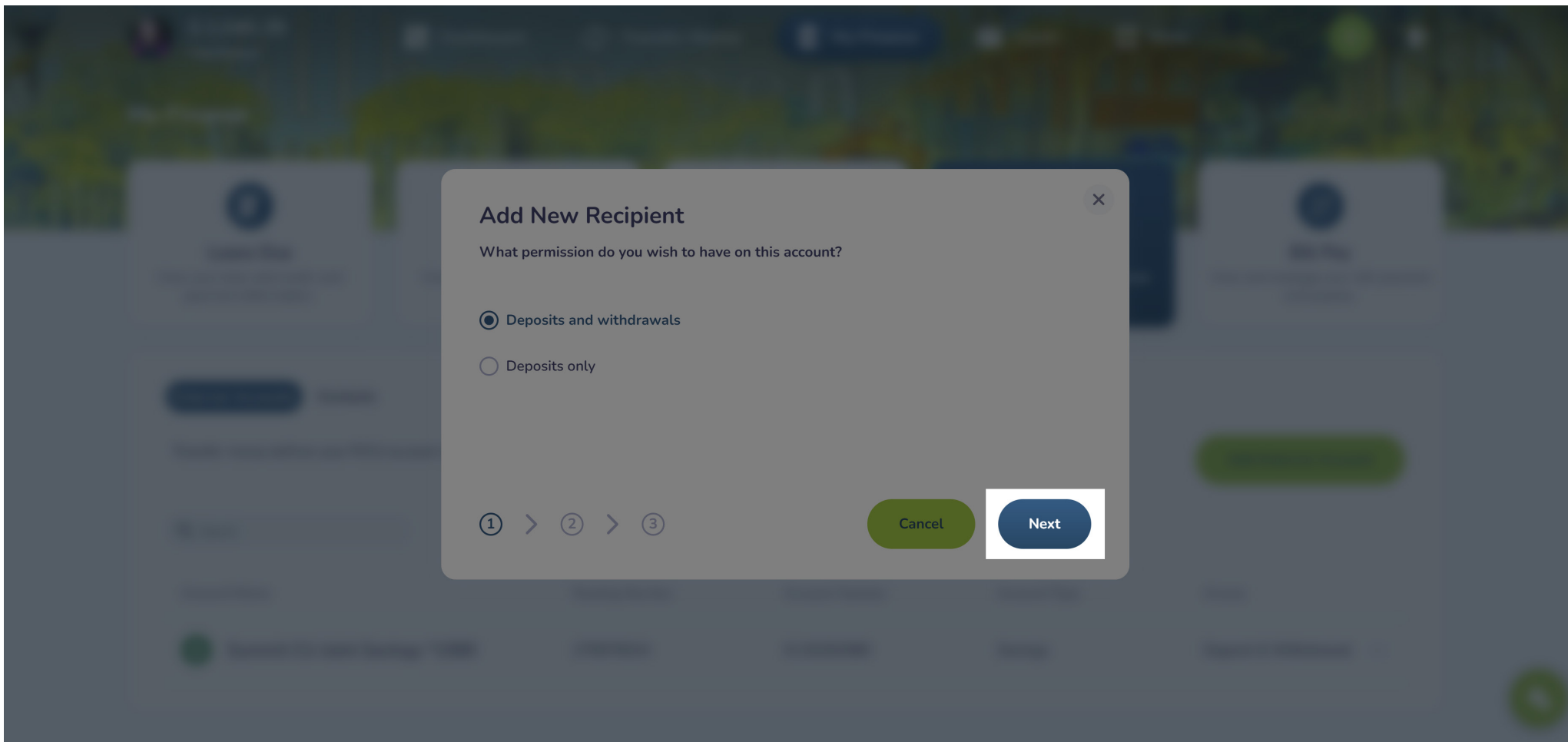


4. The **External Accounts** tab is open by default. Click the **Add External Account** button.

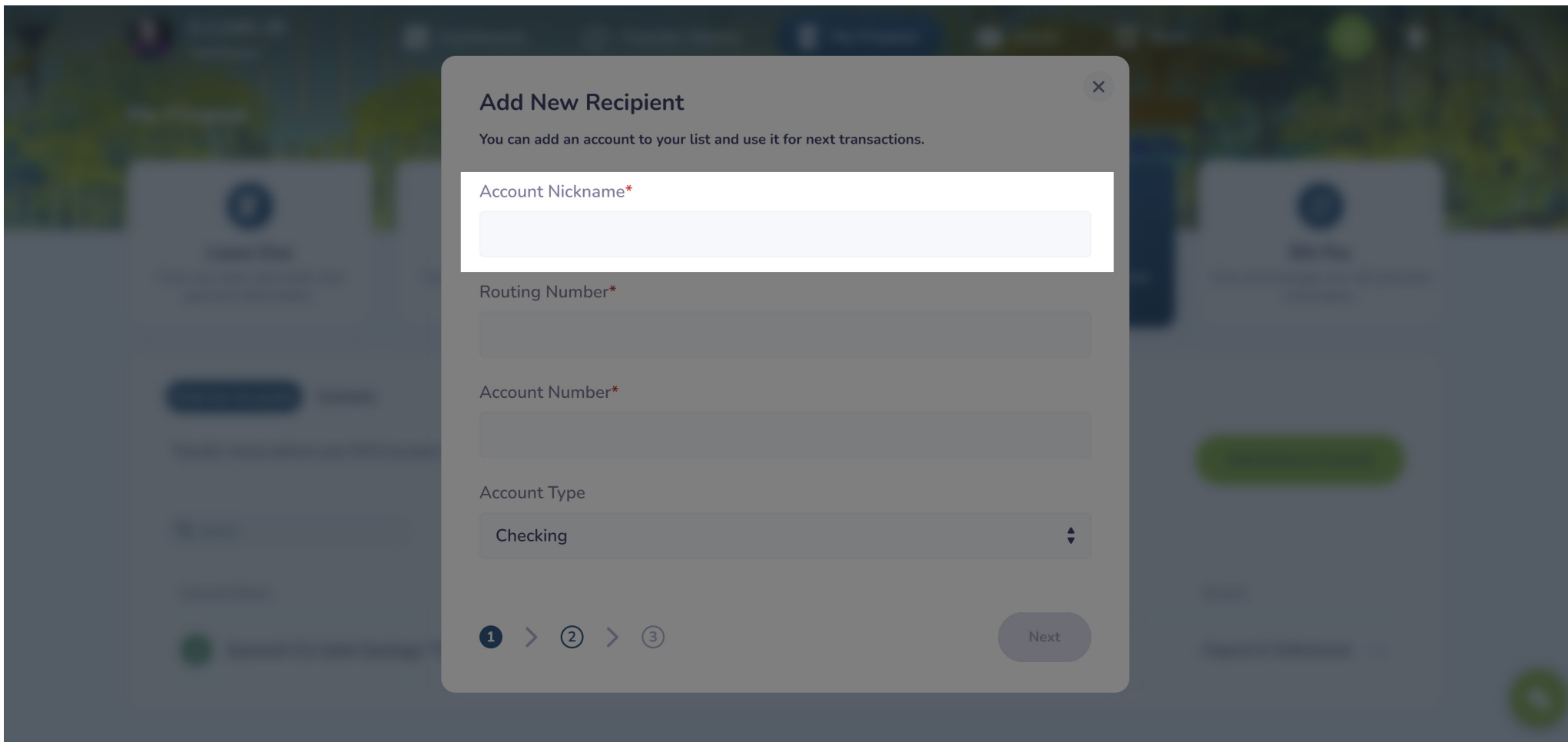


5. Choose between the two permission options:

- a. **Deposits and withdrawals:** You will be able to transfer money to this external account (deposit) and transfer money from this external account (withdrawal).
- b. **Deposits only:** You will only be able to transfer money to this external account.



6. Click the **Next** button.



The image shows a modal window titled "Add New Recipient" with a close button (X) in the top right corner. Below the title is a subtitle: "You can add an account to your list and use it for next transactions." The form contains four input fields: "Account Nickname*", "Routing Number*", "Account Number*", and "Account Type". The "Account Nickname*" field is highlighted with a white background. The "Account Type" field is a dropdown menu currently showing "Checking". At the bottom of the modal, there are three numbered steps (1, 2, 3) with arrows between them, and a "Next" button.

Add New Recipient

You can add an account to your list and use it for next transactions.

Account Nickname*

Routing Number*

Account Number*

Account Type

Checking

1 > 2 > 3

Next

7. In the **Account Nickname** field, type in a name that will help you distinguish this account from others.

Add New Recipient ✕

You can add an account to your list and use it for next transactions.

Account Nickname*

Summit CU Checking Account

Routing Number*

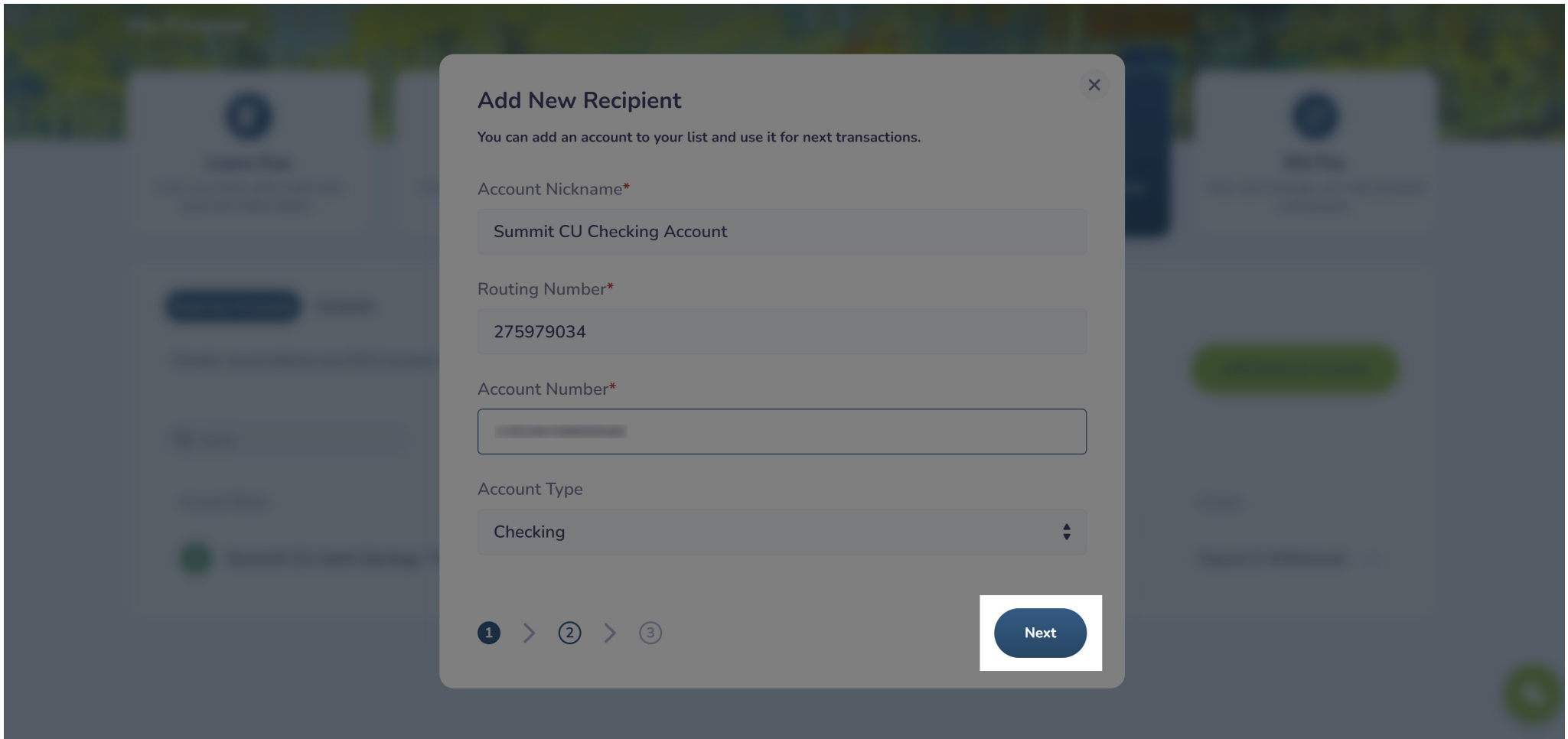
Account Number*

Account Type

Checking

1 > 2 > 3 Next

8. In the **Routing Number** and **Account Number** fields, type in the account information for your account at the other financial institution.



10. Click the **Next** button.

Add New Recipient

Please make sure your account numbers are correct before submitting.

Account Nickname*
Summit CU Checking Account

Routing Number*
275979034

Account Number*

Account Type
Checking

1 > 2 > 3

Go Back

Add Recipient

11. Review the details carefully.

The image shows a modal window titled "Add New Recipient" with a close button (X) in the top right corner. Below the title is a note: "Please make sure your account numbers are correct before submitting." The form contains three input fields: "Account Nickname*" with the value "Summit CU Checking Account", "Routing Number*" with the value "275979034", and "Account Number*" which is currently empty. Below these is a label "Account Type" with the value "Checking". At the bottom left, there is a progress indicator with three steps: 1 (selected), 2, and 3, separated by greater-than symbols. To the right of the progress indicator are two buttons: a green "Go Back" button and a blue "Add Recipient" button, which is highlighted with a white border.

Add New Recipient

Please make sure your account numbers are correct before submitting.

Account Nickname*
Summit CU Checking Account

Routing Number*
275979034

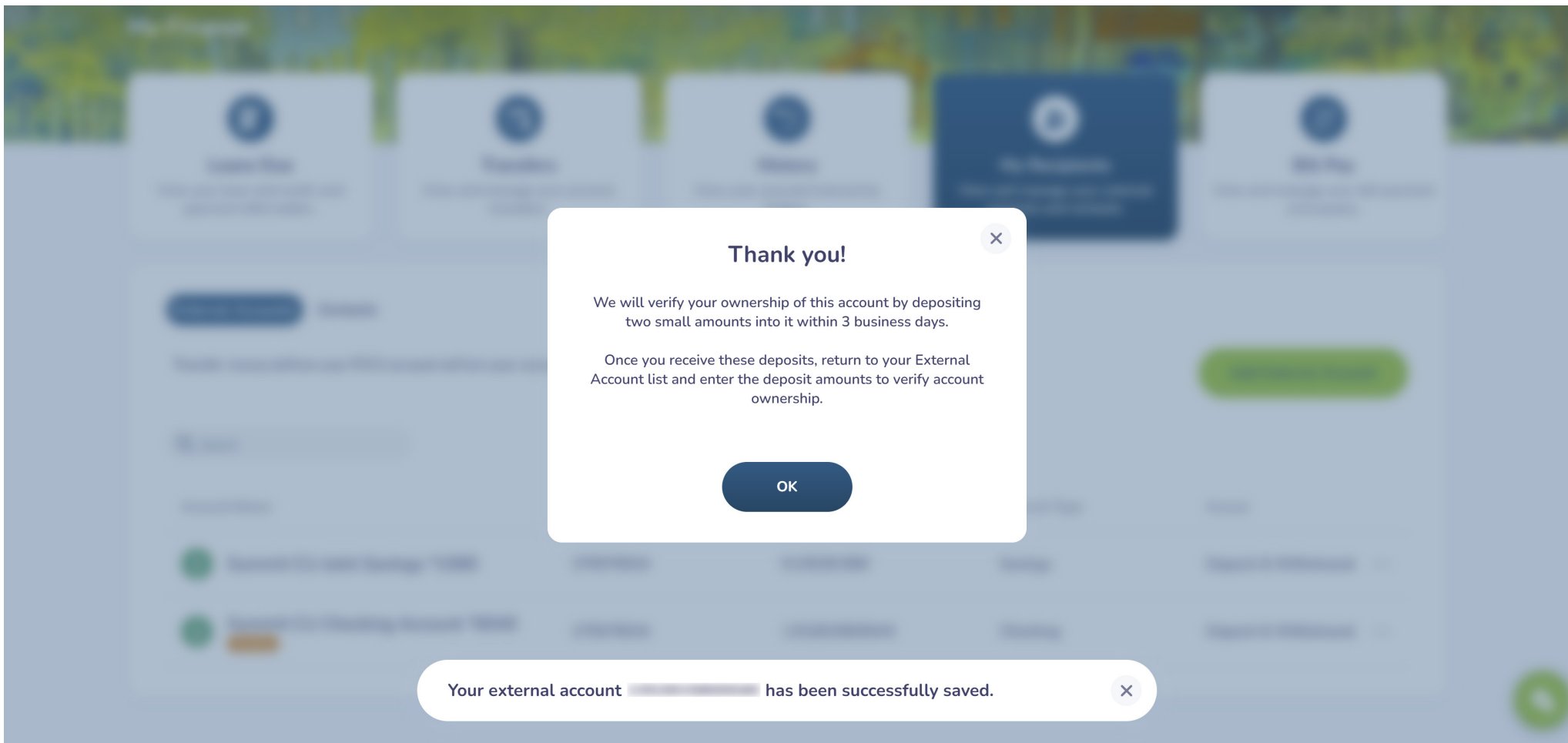
Account Number*

Account Type
Checking

1 > 2 > 3

Go BackAdd Recipient

12. If everything looks good, click the **Add Recipient** button.



13. Be sure to read this pop-up message carefully:

External Account Added! We will verify your ownership of this account by depositing two small amounts into it within 3 business days. Once you receive these deposits, return to your External Account list and enter the deposit amounts to verify account ownership.

\$
Total Balance

Dashboard

Transfer Money

My Finance

Cards

More

+

My Finance

Loans Due

View your loan and credit card payment information.

Transfers

View and manage your account transfers.

History

View your account transaction history.

My Recipients

View and manage your external accounts and contacts.

Bill Pay

View and manage your bill payment and payees.

External Accounts

Contacts

Transfer money to/from your FCCU account to/from your account at another financial institution.

Add External Account

Search

Account Name	Routing Number	Account Number	Account Type	Access
<div><div></div>Summit CU Joint Savings *<div></div></div>	275979034	<div></div>	Savings	Deposit & Withdrawal ...
<div><div></div>Summit CU Checking Account *<div>Pending</div></div>	275979034	<div></div>	Checking	Deposit & Withdrawal ...

Once you receive those micro deposits, which could take up to 3 business days, come back to the My Recipients page.

14. Click the three dots next to the pending account.

\$

Total Balance

Dashboard

Transfer Money

My Finance

Cards

More

+

My Finance

Loans Due

View your loan and credit card payment information.

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External Accounts

Contacts

Transfer money to/from your FCCU account to/from your account at another financial institution.

Add External Account

Q Search

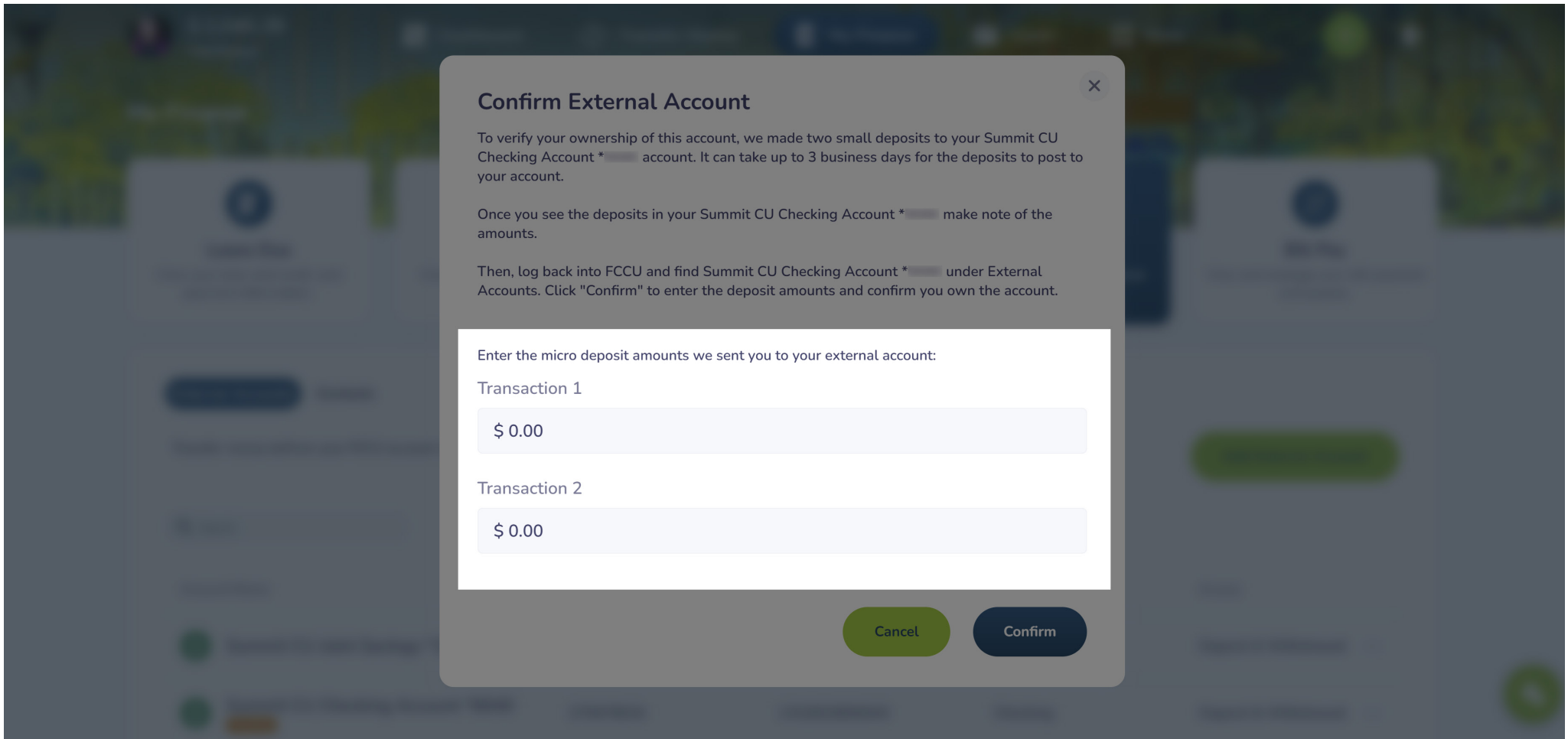
Account Name	Routing Number	Account Number	Account Type	Access
<div><div></div><div>Summit CU Joint Savings *<div></div></div></div>	275979034	<div></div>	Savings	Deposit & Withdrawal
<div><div></div><div>Summit CU Checking Account *<div></div></div><div>Pending</div></div>	275979034	<div></div>	Checking	Deposit & Withdrawal

Resend Verification

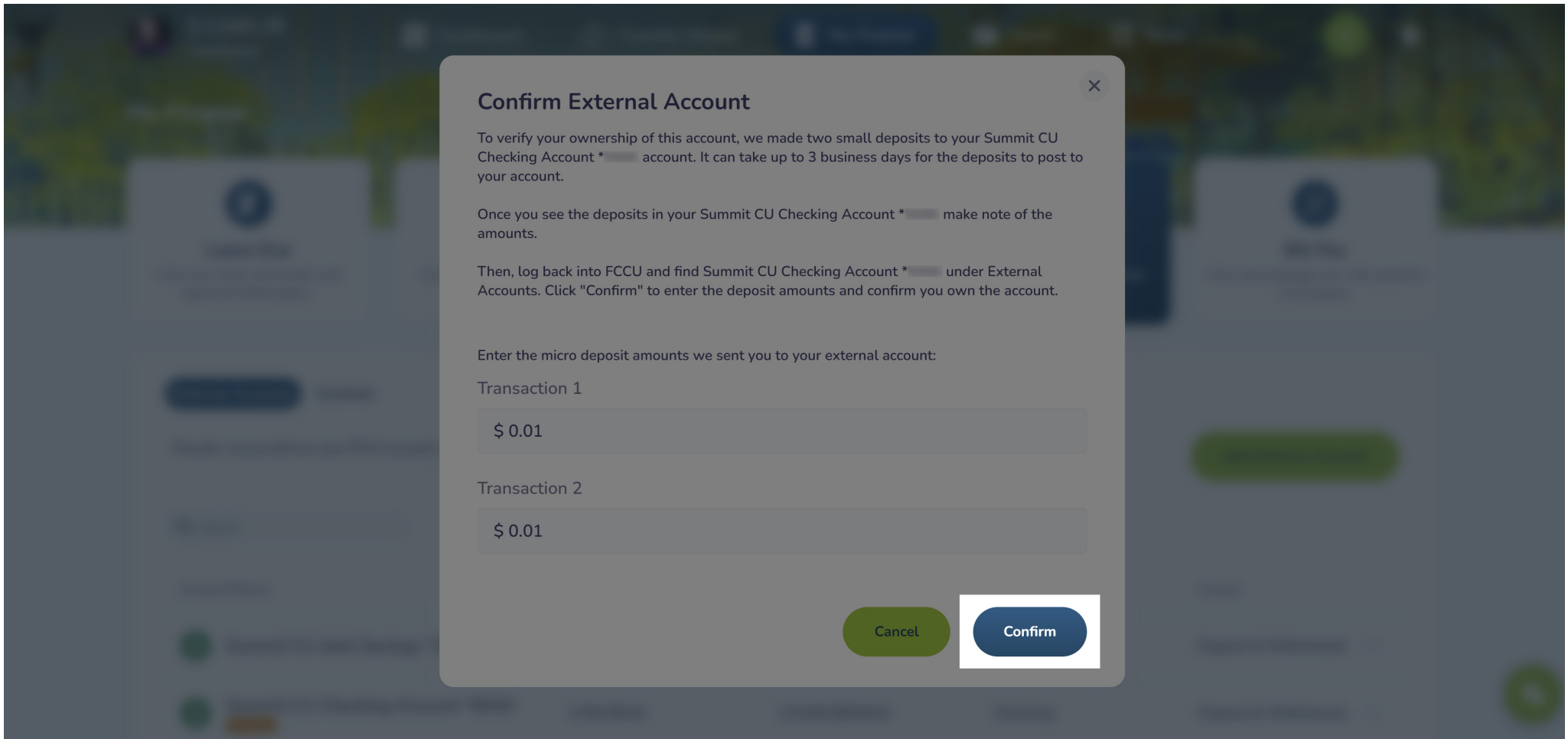
Confirm Account

Delete

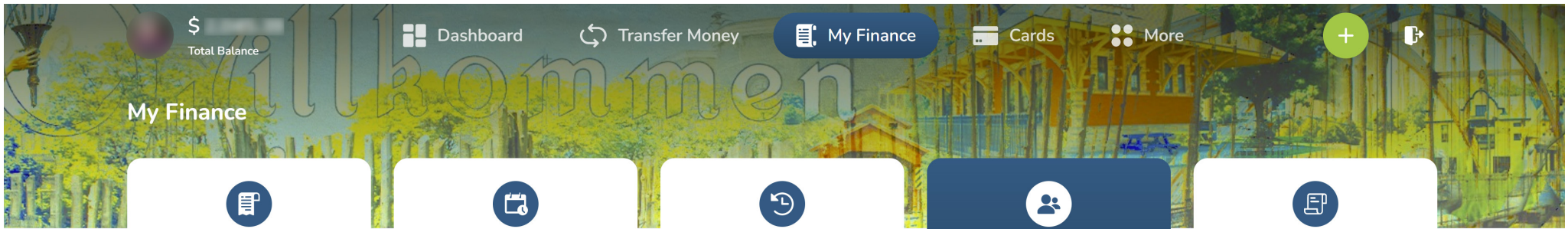
15. Click **Confirm Account** next to the pending account.



16. Type in the amount of the two micro deposits in the **Transaction 1** and **Transaction 2** fields.



17. Click the **Confirm** button.



\$ [Redacted]
Total Balance

Dashboard

Transfer Money

My Finance

Cards

More



My Finance



Loans Due

View your loan and credit card payment information.



Transfers

View and manage your account transfers.



History

View your account transaction history.



My Recipients

View and manage your external accounts and contacts.



Bill Pay

View and manage your bill payment and payees.

External Accounts

Contacts

Transfer money to/from your FCCU account to/from your account at another financial institution.

Add External Account

Search

Account Name	Routing Number	Account Number	Account Type	Access
Summit CU Joint Savings * [Redacted]	275979034	[Redacted]	Savings	Deposit & Withdrawal ...
Summit CU Checking Account * [Redacted]	275979034	[Redacted]	Checking	Deposit & Withdrawal ...

Your External Account is active, and you can now use it!

