

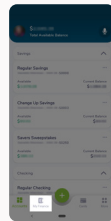
# How to Add an External Account

## Mobile Banking

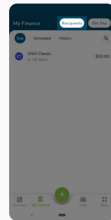
- Using your smartphone, open the FCCU Mobile Banking App and log into your account.



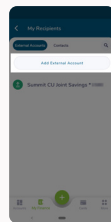
- Upon login, you will be redirected to your dashboard. Tap the **My Finance** menu option on the navigation menu.



- Tap the **Recipients** button.

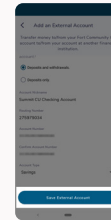


- The External Accounts tab is open by default. Tap the **Add External Account** button.



- Choose between the two permission options:
  - Deposits and withdrawals:** You will be able to transfer money to this external account (deposit) and transfer money from this external account (withdrawal).
  - Deposits only:** You will only be able to transfer money to this external account.
- In the **Account Nickname** field, type in a name that will help you distinguish this account from others.
- In the **Routing Number** and **Account Number** fields, type in the account information for your account at the other financial institution.

- In the **Account Type** drop-down menu, select the account type for the account number you just typed in above.
- Review the details carefully.
- If everything looks good, tap the **Save External Account** button.



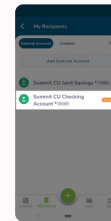
- Be sure to read this pop-up message carefully:

*External Account Added! We will verify your ownership of this account by depositing two small amounts into it within 3 business days.*

*Once you receive these deposits, return to your External Account list and enter the deposit amounts to verify account ownership.*

**Once you receive those micro deposits, which could take up to 3 business days, come back to the Recipients screen.**

- Tap the account you'd like to confirm.



- Type in the amount of the two micro deposits in the **Transaction 1** and **Transaction 2** fields.

- Tap the **Confirm Account** button.



**Your External Account is active, and you can now use it!**





FORT COMMUNITY CREDIT UNION

Federally Insured by NCUA

Log In to My Account

Enroll

Join Fort Community CU

CU Locations

Contact Us

1. Using your smartphone, open the FCCU Mobile Banking App and log into your account.

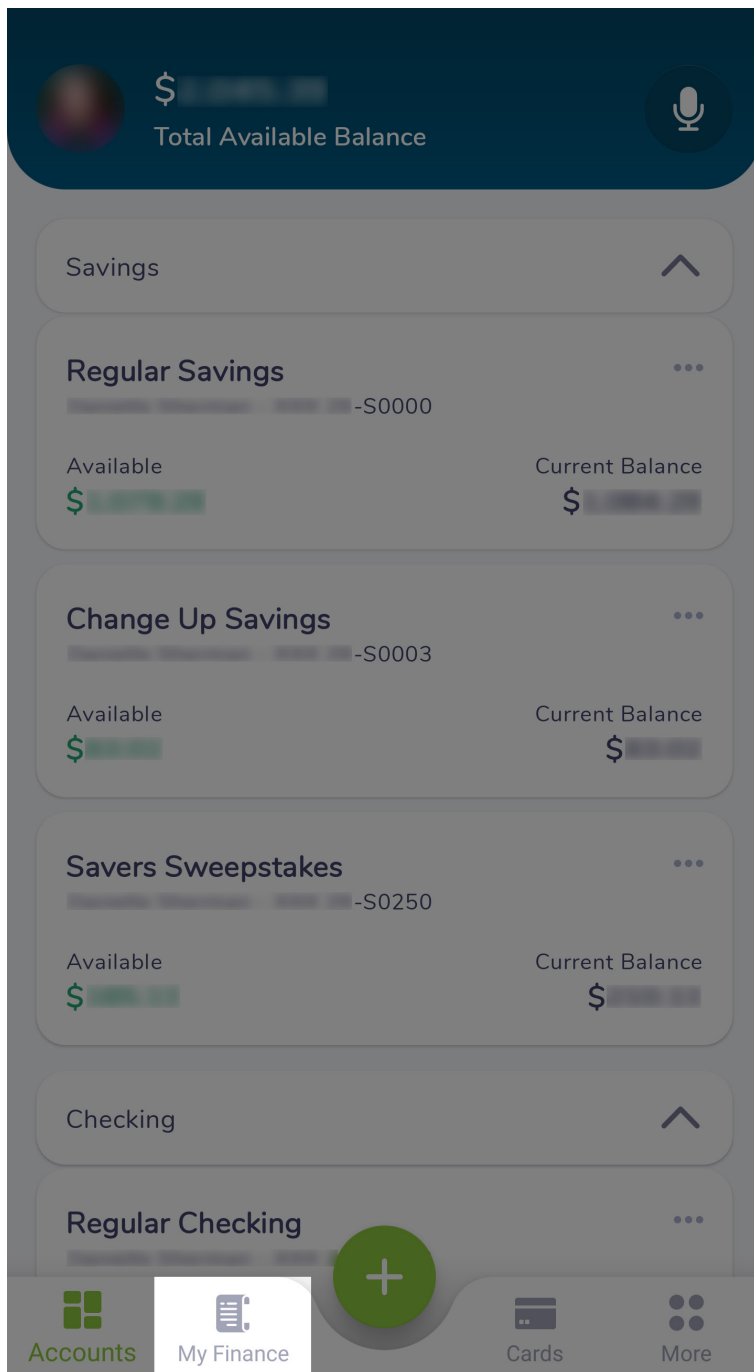


Download on the  
**App Store**



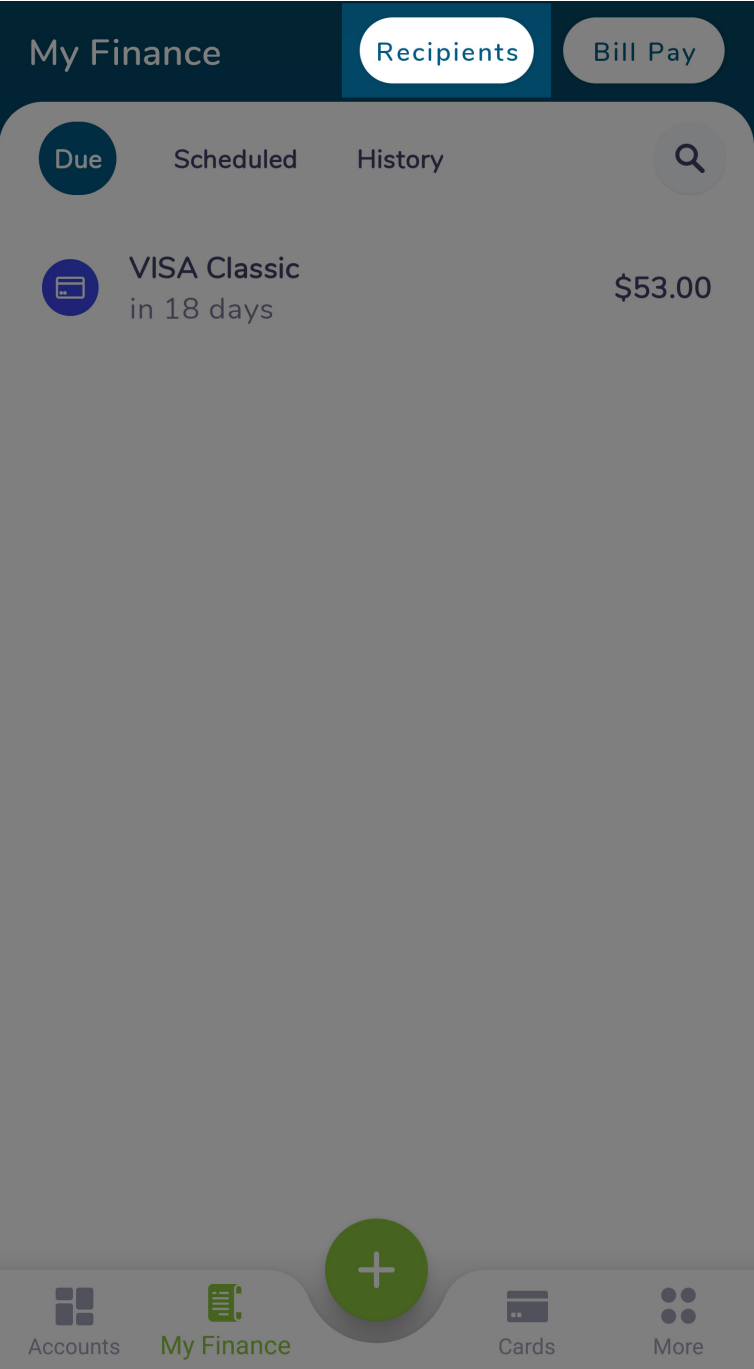
GET IT ON  
**Google Play**





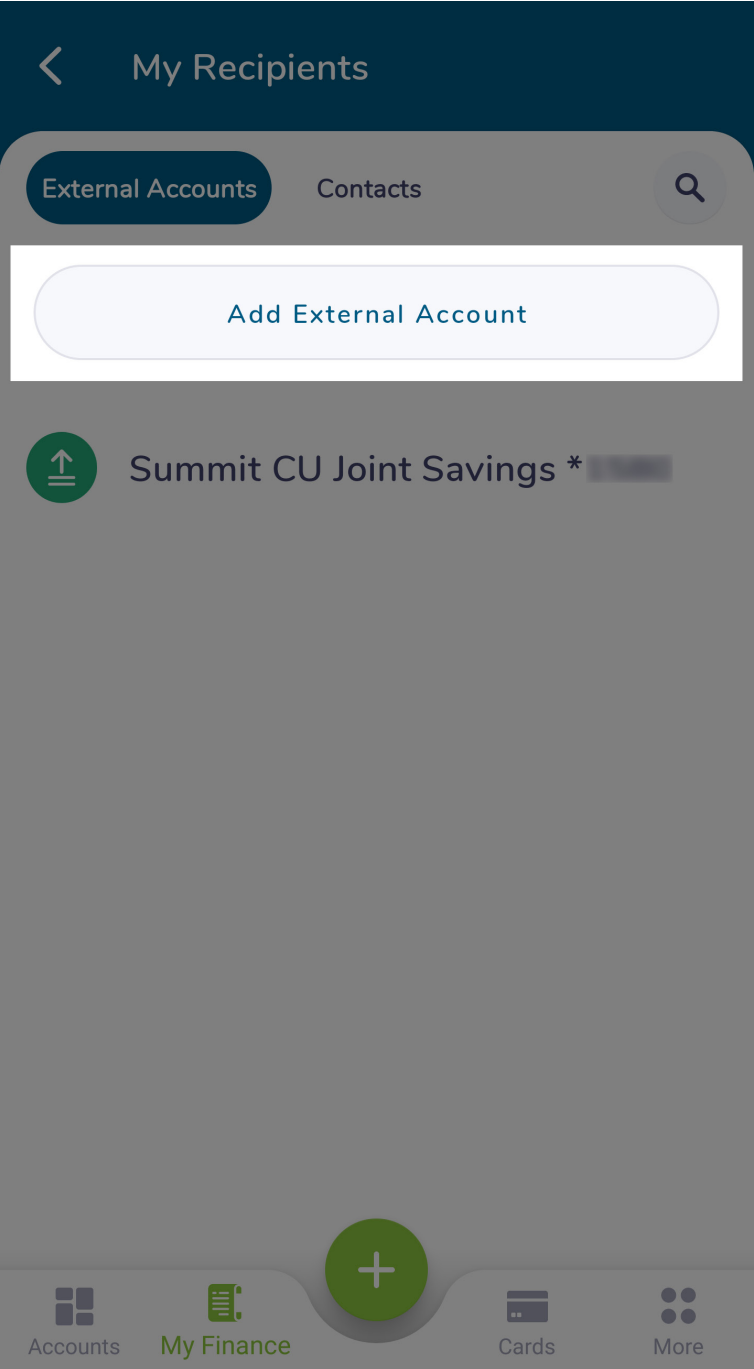
2. Upon login, you will be redirected to your dashboard. Tap the **My Finance** menu option on the navigation menu.





3. Tap the **Recipients** button.





- 4. The **External Accounts** tab is open by default. Tap the **Add External Account** button.



## Add an External Account

Transfer money to/from your Fort Community CU account to/from your account at another financial institution.

What permission do you wish to have on this account?

☐ Deposits and withdrawals.

☐ Deposits only.

Account Nickname

Account Nickname

Routing Number

Routing Number

Account Number

Account Number

Confirm Account Number

Account Number

Account Type

Savings



Save External Account

5. Choose between the two permission options:
  - a. **Deposits and withdrawals:** You will be able to transfer money to this external account (deposit) and transfer money from this external account (withdrawal).
  - b. **Deposits only:** You will only be able to transfer money to this external account.



## Add an External Account

Transfer money to/from your Fort Community CU account to/from your account at another financial institution.

What permission do you wish to have on this account?

☒ Deposits and withdrawals.

☐ Deposits only.

Account Nickname

Account Nickname

Routing Number

Routing Number

Account Number

Account Number

Confirm Account Number

Account Number

Account Type

Savings

Save External Account

6. In the **Account Nickname** field, type in a name that will help you distinguish this account from others.



## Add an External Account

Transfer money to/from your Fort Community CU account to/from your account at another financial institution.

What permission do you wish to have on this account?

☒ Deposits and withdrawals.

☐ Deposits only.

Account Nickname

Summit CU Checking Account

Routing Number

Routing Number

Account Number

Account Number

Confirm Account Number

Account Number

Account Type

Savings

Save External Account

7. In the **Routing Number** and **Account Number** fields, type in the account information for your account at the other financial institution.



## Add an External Account

Transfer money to/from your Fort Community CU account to/from your account at another financial institution.

account?

☒ Deposits and withdrawals.

☐ Deposits only.

Account Nickname

Summit CU Checking Account

Routing Number

275979034

Account Number

000000000000000000

Confirm Account Number

000000000000000000

Account Type

Savings

Checking

Save External Account

8. In the **Account Type** drop-down menu, select the account type for the account number you just typed in above.



## Add an External Account

Transfer money to/from your Fort Community CU account to/from your account at another financial institution.

account?

☒ Deposits and withdrawals.

☐ Deposits only.

Account Nickname

Summit CU Checking Account

Routing Number

275979034

Account Number

0001 0001 0001 0001 0001 0001

Confirm Account Number

0001 0001 0001 0001 0001 0001

Account Type

Savings 

Save External Account

9. Review the details carefully.



◀ Add an External Account

Transfer money to/from your Fort Community CU account to/from your account at another financial institution.

account?

☒ Deposits and withdrawals.

☐ Deposits only.

Account Nickname

Summit CU Checking Account

Routing Number

275979034

Account Number

000000000000000000

Confirm Account Number

000000000000000000

Account Type

Savings ▼

Save External Account

10.If everything looks good, tap the **Save External Account** button.



## External Account Added!

We will verify your ownership of this account by depositing two small amounts into it within 3 business days.

Once you receive these deposits, return to your External Account list and enter the deposit amounts to verify account ownership.

[View External Accounts](#)

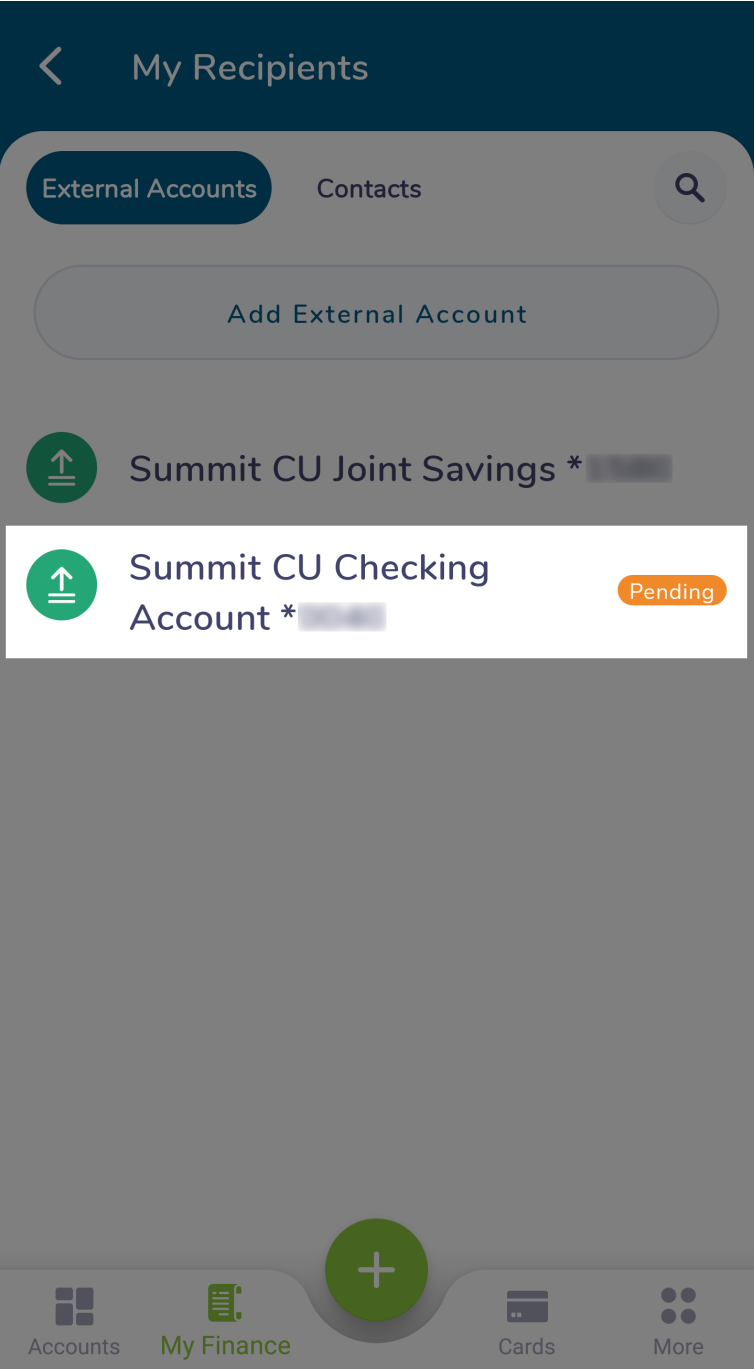
11. Be sure to read this pop-up message carefully:

***External Account Added!***

***We will verify your ownership of this account by depositing two small amounts into it within 3 business days.***

***Once you receive these deposits, return to your External Account list and enter the deposit amounts to verify account ownership.***





**Once you receive those micro deposits, which could take up to 3 business days, come back to the **Recipients** screen.**

12. Tap the account you'd like to confirm.



## Confirm an External Account

To confirm your ownership of this account, we made two small deposits.

When your deposits have posted, enter the amounts of each below to confirm ownership.

Transaction 1

\$0.00

Transaction 2

\$0.00

Confirm Account

13. Type in the amount of the two micro deposits in the **Transaction 1** and **Transaction 2** fields.



## Confirm an External Account

To confirm your ownership of this account, we made two small deposits.

When your deposits have posted, enter the amounts of each below to confirm ownership.

Transaction 1

\$0.01

Transaction 2

\$0.01

Confirm Account

14. Tap the **Confirm Account** button.





## My Recipients

External Accounts

Contacts



Add External Account



Summit CU Joint Savings \* [REDACTED]



Summit CU Checking  
Account \* [REDACTED]

**Your External Account is active, and  
you can now use it!**



Accounts



My Finance



Cards



More